

## Gift Policy

To avoid a conflict of interest, or the appearance of a conflict of interest, all gifts offered to any individual be they a driver, employee or manager are to be recorded and left with administration for appropriate and fair distribution. No exceptions.

This policy is in place to avoid the need for our employees to examine the ethics of acceptance. Our company and its employees are advised not to accept gifts from vendors, suppliers, customers, potential employees, potential vendors or suppliers, or any other individual or organization, wherever possible. If acceptance is unavoidable then please refer to the policy above.